



JOB OPENING

PERFORMANCE ENHANCEMENT STRATEGIES (PES) COORDINATOR

FRIENDS Consult Ltd (FCL) is a 22-year old business/ management consulting firm dedicated to helping its clients achieve more and do better. PES is a pragmatic capacity building approach developed by FCL, focused keenly on institutional/ personal performance improvement. It combines training, face-to-face coaching and on-job technical assistance, balanced so as to provide optimum impact in specific institutional contexts.

In our work with various organizations for the last 22 years, we have realized that institutions that hire us need one thing – practical, effective solutions to existing challenges. This cannot be fully achieved through one-off trainings. We are therefore going to work with selected clients so that they realize maximum value per Shilling spent on training/ capacity building.

For this, we now require a coordinator to join our company in January 2020.

Job Title: PES Coordinator

<i>Job roles</i>	<ul style="list-style-type: none">▪ Participating in documenting PES services for presentation to potential clients▪ Actively marketing and selling PES services to grow the clientele▪ Writing proposals and following up prospects▪ Coordinating trainers and consultants delivering PES to FCL clients▪ Constructing/ updating associates' database and maintaining links with them▪ Delivering on PES targets and objectives set by the company▪ Planning and ensuring implementation of all other PES activities
<i>Qualifications and experience:</i>	<ul style="list-style-type: none">▪ Relevant master's degree or comparable post-graduate qualification in business, finance, management or related discipline▪ Experience of at least 2 years as a trainer, training manager or training coordinator in a result-oriented company or institution▪ Experience in banking and/ or microfinance, as well as in training adults would be an advantage▪ Demonstrated ability to work with and coordinate teams
<i>Age range</i>	<ul style="list-style-type: none">▪ 28 to 45
<i>Reports to:</i>	<ul style="list-style-type: none">▪ Managing Director
<i>Personal traits</i>	<ul style="list-style-type: none">▪ Self-starter who does not wait to be told or supervised▪ Good planner and executor of work in the context of overall strategy▪ Well-developed emotional intelligence and interpersonal skills▪ Excellent analytical, report writing and presentation skills

If you fit the above requirements and are interested in working with us, please apply online, with all your academic transcripts and certificates in **one PDF file**, to

aobara@friendsconsult.co.ug copy to: vkanyike@friendsconsult.co.ug

Deadline: Friday 22nd November 2019